

**SUNFLOWER COUNTY
APPLICATION FOR EMPLOYMENT**

NAME _____ DATE _____

STREET ADDRESS _____ SOCIAL SECURITY # _____

CITY, STATE, ZIP _____ SEX _____

HOW LONG HAVE YOU LIVED AT THE ADDRESS GIVEN? _____

PREVIOUS ADDRESS _____

TELEPHONE NUMBER _____ SINGLE _____ MARRIED _____ DEPENDENTS _____

COLLEGE

CIRCLE HIGHEST GRADE COMPLETE: 1 2 3 4 5 6 7 8 9 10 11 12/ 1 2 3 4
HIGHEST DEGREE RECEIVED _____

LIST NAMES OF SCHOOLS OR TRAINING COURSES ATTENDED:
SCHOOL NAME GRADUATED? DATES ATTENDED MAJOR STUDIES DIPL/CERT.

MACHINES OPERATED/SPECIAL SKILLS: _____
SUPERVISORY EXPERIENCE: _____
SHORTHAND YES _____ NO _____ WPM _____

HAVE YOU:
A. WORKED FOR THE COUNTY BEFORE? NO _____ YES _____ WHAT JOB? _____
B. VALID DRIVERS LICENSE? NO _____ YES _____ YOUR OWN TRANSPORTATION? _____
COMMERCIAL DRIVERS LICENSE TYPE _____ EXPIRATION DATE _____

EMPLOYMENT RECORD:

EMPLOYERS NAME & ADDRESS	DATE FROM-TO	TYPE OF WORK	REASON FOR LEAVING
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

GIVE THREE REFERENCES:

NAME _____ **ADDRESS** _____ **TELEPHONE NUMBER** _____

EXPLAIN WHAT TYPE OF WORK YOU ARE INTERESTED IN PERFORMING. THIS APPLICATION SHOULD BE FILED WITH THE OFFICE OR DEPARTMENT THAT YOU ARE APPLYING TO WORK IN, SUCH AS: TAX ASSESSOR/COLLECTOR, SHERIFF, CIRCUIT CLERK, CHANCERY CLERK, ROAD DEPARTMENT OR ANY OTHER.

HAVE YOU EVER BEEN ARRESTED FOR LAW VIOLATIONS _____

IF YOUR ANSWER IS YES, WHAT WERE THE CHARGES? _____

HAVE YOU EVER BEEN CONVICTED OF ANY CRIME OR CRIMES? _____

IF YOUR ANSWER IS YES, FOR WHAT? _____

IN WHAT COURT? _____

IF SO WHAT WAS YOUR SENTENCE? _____

IF APPLICABLE PLEASE COMPLETE THE ABOVE IN DETAIL: _____

HAVE YOU EVER USED OR HAVE BEEN KNOWN BY ANY OTHER NAME OR NICKNAME OR ALIAS? IF SO PLEASE LIST THOSE NAMES ON THE APPLICATION BELOW:

THIS APPLICATION WILL BE KEPT ON FILE FOR A MAXIMUM OF SIX MONTHS, YOU WILL BE REQUIRED TO FILE A NEW APPLICATION AT THE END OF THIS PERIOD.

APPLICANT HEREBY CERTIFIES THAT THE ABOVE INFORMATION IS TRUE AND CORRECT.

APPLICANT